

VICTORIAN ENDURANCE RIDERS' ASSOCIATION INC.

DIVISION ASSOCIATION MANAGEMENT COMMITTEE MEETING (DAMC)

AGENDA

Date 24/02/2026

Time 7pm

Location Teams

1. WELCOME BY PRESIDENT

2. PRESENT

Shannon Decker, Sioux Reid, Linda Walkingshaw, Helen Spencer, Martin Mizzi, Damien Little, Kerrie Gabb, Donna Nicholas, Erin Steinbacher, Virginia Reichenbach, Jess Franics arrived 7.27pm left 8.31pm

3. APOLOGIES

Nicole Porter, Paul Nugent, Ashleigh Van Leeuwen, Anita Gisch

4. VISITORS

Sheere Bishop, Nicole Smith, Ashleigh Van Leeuwen, Jane McLaughlin, Linda Tanian arrived 7.28pm, all left 8.08pm. Helen Barnes, Ang Lea, Candy Chester

5. GENERAL BUSINESS

5.1 Change of Secretary and new committee Members

As per discussion at AGM Helen Barnes has put in an interest to be the secretary, Kerrie has just taken this on as the interim role. Also via email Anita Gisch has expressed interest on joining the committee.

Anita was an apology so no discussion was had re a new member.

Candy Chester had also put her hand up to show interest in the secretary role.

We listened to both Helen and Candy, and Helen suggested Candy should have the role as she was more qualified. Helen is interested in taking on a role with the VIC TQ subcommittee.

Motion No.(1) 20260224: That Candice Chester be seconded as the VERA Sec for the 2026 year, up until the 2026 AGM

Moved: Damien Little
Seconded: Virginia Reichenbach
Carried: Y

As the new secretary had been voted on it meant Kerrie Gabb had no official position on the committee and wished to stay on as general committee.

Motion No.(2) 20260224: That Kerrie Gabb be seconded as a general committee member for the 2026 year, up until the 2026 AGM

Moved: Damien Little
Seconded: Helen Spencer
Abstained: Kerrie Gabb
Carried: Y

5.2 Quilty Qualification Criteria

Discussions re the new TQ changes

Discussion was had with the DAMC and the members that had joined the meeting, with question being asked back and forth.

Outcome that the DAMC is to write to AERA with questions and listing the concerns of the members, that were at the meeting, and the ones received via email.

5.3 Allocation of Roles not done at the first meeting and confirmation of roles that needed to be followed up

- Insurance Officer – Not allocated – Is now Kerrie Gabb
- Assets – Not allotted – Is now Kerrie Gabb
- Governance Subcommittee – Is now Kerrie Gabb, Candy Chester and Virginia Reichenbach
- Membership Registrar – Wendy Riha agreed to stay on
- Instagram – Ashleigh Van Leeuwen agreed to take on this role

5.4 The Big 3 – Email from Tayna Beachman re the Big 3 discussions at the AGM

This was discussed. Outcomes, Tanya has been emailed re this. Also we are to reach out other registrars for help with this.

5.5 AERA Correspondence re: MOU (Memorandum of Understanding) with Equestion Australia asking for feedback. FWD 22/6/25. More Information coming. Sioux Reid.

This was discussed briefly – we are waiting on AERA to talk to EA

5.6 Under 18 Ride a stallion - Martin has asked if VERA would consider letting his rider, ride a stallion at Eldorado. The rider turns 18 in 3 months' time, and she handles and rides the stallion all the time at home. He believes a team from NSW was able to do this in the past.

This was discussed in detail. As it is an AERA ruling, VERA cannot make a decision on this.

5.7 Correspondence from AERA re appointees to Management and Delegates

As per email forwarded to the committee, we need to discuss and approve the signing of the agreement.

This agreement was filled in ready to go, Kerrie to send to AERA

6. CONFLICT OF INTEREST

The Conflict of Interest register was confirmed

Committee Member	Point of Conflict	Reason
Kerrie Gabb	Webmaster	Personal Relationship
Helen Spencer	Ararat Ride	Ride Organiser/Vet
Damien Little	Logbook registrar	Personal Relationship
Virginia Reichenbach	Lake Hindmarsh Ride	Ride Organiser

7. MINUTES FROM MEETING HELD ON 03/12/2025

7.1 Amendments

7.2 Adoption

Note only people that were on the committee at the time of the meetings can vote

Motion No.(3) 20260224: That the minutes from the meeting of 03/12/2025 be adopted.

Moved: Donna Nicholas

Seconded: Helen Spencer

Carried: Y

7.3 Business Arising

8. MINUTES FROM MEETING HELD ON 18/01/2026

8.1 Amendments

8.2 Adoption

Note only people that were on the committee at the time of the meetings can vote

Motion No.(4) 20260224: That the minutes from the meeting of 18/01/2026 be adopted.

Moved: Donna Nicholas

Seconded: Kerrie Gabb

Carried: Y

8.3 Business Arising

9. ACTION LIST

ACTION LIST 24/7/2025

Nomination for Management Committee - AERA	Waiting on conformation information is correct – needs to be back at AERA by 4/03/2026	Kerrie	Pending
To find previous action list	Needs to be found and Distributed amongst the committee	Kerrie/ Candy	Pending
Sort out Instagram email access for Ashleigh	Webmaster to be contacted to look at new email address	Damien	Pending

10.RATIFICATION OF ONLINE MOTIONS

Motion Number	Description	Yes	No	Abstain	Non Vote
20260101	I move that the committee appoint Damien Little to serve as Interim President for 2026, effective immediately, and that they carry out the duties and responsibilities of the presidency until the following AGM .	8	0	0	0
20260127	To approve Ride supplies order form for more log book covers, stickers, logbooks and vet day card to the value of \$966.00	11	0	0	0
20260129	All outstanding AERA invoices to the total of \$5,317.73 be paid from the VERA Tom Quilty Account. At which time the Term Deposit comes up for review all paid amounts from the VERA Tom Quilty Account be returned in full plus interest loss accrued.	8	0	1	2
20260203	The due account for our annual auditing services to the total of \$800 be paid.	11	0	0	0
20260208	That Motion no 5 passed during to 03 December 2025 VERA DAMC meeting to withdraw \$15,000 from the term deposit account by rescinded.	11	0	0	0

RATIFICATION OF ONLINE MOTIONS**Motion No.(5): 20260224 That the ratification of the online motions be adopted.****Moved:** Helen Spencer**Seconded :** Kerrie Gabb**Abstained:** Damien Little**Carried:** Y**11. CORRESPONDENCE****11.1 Inwards Correspondence**

Date	From	Details
4/12/25	Wendy Riha	Memberships not being able to be renewed until 1 st Jan FWD-DAMC
4/12/25	Pat Reeves	Acknowledgement of State Champs
4/12/25	Kim Moir - AERA	Re: Access to Database for CS reports. FWD - DAMC
4/12/25	ASA admin	Re: Database access FWD - DAMC
7/12/25	Erin Short SA	SAERA re: Dual Affiliation Dergholm FWD – DAMC & CALENDAR
7/12/25	Jill Bourton SA	Re: Dual Affiliation Dergholm
10/12/25	Marty Bryson	Re: AERA Distance Awards
10/12/25	Equestrian Aust	Invoice
11/12/25	Kim Moir - AERA	AERA re appointees to Management and Delegates FWD - DAMC
11/12/25	Kim Moir - AERA	Certificate of Insurance FWD – DAMC, Calendar
14/12/25	Kerrie Gabb	DA Dergholm FWD – DAMC, Calendar
14/12/25	Damien Little	CS Reports uploaded to Aeraspace.
14/12/25	Ang Lea	Resignation from DAMC, Instagram FWD - DAMC
16/12/25	Dianne Leehane	Toongabbie reimbursement. FWD – Paul, Helen
17/12/25	EA	Invoice FWD – Paul, Helen
18/12/25	Kim Moir – AERA	Rules Changes for 2026 FWD - DAMC
24/12/25	EA Aust	Invoice FWD – President, Treasurer
30/12/25	Kim Moir – AERA	Response re Insurance FWD - DAMC
31/12/25	EA Aust	Invoice FWD – President, Treasurer
1/1/26	ASA Admin	2026 AERA space access list FWD - DAMC
3/1/26	Webmaster	Invoice already paid. FWD - Treasurer
4/1/26	Candice Chester	Re: Secretary role
5/1/26	Kim Moir - AERA	AERA Survey re proposed changes to the Tom Quilty
6/1/26	Kim Moir - AERA	Advice re AERA Management Committee Meeting FWD - DAMC
6/1/26	Sallyann Duke	Survey Response FWD - DAMC
6/1/26	Peter Farrell	Survey Response FWD – DAMC
6/1/26	Michelle Moore	Survey Response FWD - DAMC
8/1/26	Sarah Pollard	AERA Survey of members FWD - DAMC
9/1/26	Vanessa Smith	Survey Response FWD - DAMC
11/1/26	Andrea Lawsking	Survey Response FWD - DAMC
12/1/26	Trish Vandonk	Survey Response FWD - DAMC

13/01/26	Bronwyn Cuthbertson	Survey Response FWD - DAMC
13/01/2026	AERA via Sioux	Letter from AERA to P Nugent Re VERA AGM report
13/01/2026	Bookkeeper	Audited reports for the 2025 AGM
13/01/2026	Linda Penhall	Survey Response FWD - DAMC
14/01/2026	Jo-Anne Francis	Apology for AGM
17/01/2026	Tanya Beacham	Re AGM and big 3 Discussion
17/01/2026	Anita Gisch	Re role on DAMC
18/01/2026	ASAAdmin	Responding to portfolio holders and Aeraspace access
18/01/2026	Tanya Beacham	Re AGM and big 3 Discussion – further conversation
18/01/2026	Anita Gisch	Re role on DAMC – further conversation
18/01/2026	AERA	Kim Moir – re reports to AERA by 19/1/2026
19/01/2026	Ang Lea	Re resignation and Insta account
19/01/2026	Virginia Reichebach	Query re Insurance certificate for potential new ride
19/01/2026	Anita Gisch	Re role on DAMC – further conversation
19/01/2026	ASAAdmin	Responding to portfolio holders and Aeraspace access
19/01/2026	ASAAdmin	Responding to portfolio holders and Aeraspace access
20/01/2026	AERA	Kim Moir – responding to my query re the insurance info for Virginia
22/01/2026	AERA	Kim Moir – Agenda for AERA meeting for 31/01/2026
24/01/2026	Von Mitchell	Re Membership and logbook queries
26/01/2026	Naomi McGaffin	Eldorado Flyer
26/01/2026	Daniel Lightley	Re queries of rides earlier in the year and if more were going on the calendar
26/01/2026	Logbook registrar	Answering Von's queries
26/01/2026	Logbook registrar	AERA logbook rule changes
27/01/2026	Daniel Lightley	Re queries of rides earlier in the year and if more were going on the calendar
27/01/2026	CAV	Change of secretary
27/01/2026	ASAAdmin	Responding to reports to be uploaded via AERA space
27/01/2026	NSWERA	NSWERA are putting up a special resolution to AERA about IDPs and a potential rule change about legal representation in disciplinary cases
28/01/2026	AERA	Re outstanding invoices
29/01/2026	Ang Lea	Re resignation and Insta account – more discussions re moving portfolio
19/01/2026	Virginia Reichebach	Thank you for information re insurance
29/01/2026	Ang Lea	Re resignation and Insta account – more discussions re moving portfolio
30/01/2026	Ang Lea	Portfolio reallocation
01/02/2026	ASAAdmin	Responding to reports to be uploaded via AERA space
03/02/2026	Kerrie Gabb	Ride sec for Dergholm – resending request on behalf of RO for Dual Affiliation with SA
03/02/2026	SA Sec	Approval of Dual Affiliation with SA
04/02/2026	AERA Sec	AERA AGM minutes and AERA Delegates
04/02/2026	Logbooks	Updated log book forms and pricing chart
06/02/2026	AERA Sec	Nomination form for the AERA Management Committee
08/02/2026	Helen Barnes	Re sec role
08/02/2026	Webmaster	Re email address for Instagram and thoughts on it
08/02/2026	Helen Barnes	Re sec role – confirmation of discussion

10/02/2026	Kim Moir	Process for application for endurance logbooks
12/02/2026	Kim Calway	Dual Affiliation Request Pine Hut 16-17/5/26
12/02/2026	Bronwyn Cuthberston	Re: Process for application for endurance logbooks
12/02/2026	Calendar Co	Response to Kim Calway DA request
16/02/2026	SA Sec	Callington Dual Affiliation Request Saturday 14 March 2026
22/02/2026	Sheree Bishop	Objection to TQ26 Rule Change
22/02/2026	Tanya Beacham	Re AGM and big 3 Discussion
22/02/2026	Linda Tanian	Quilty Qualification Criteria – re agenda Item
22/02/2026	Sheree Bishop	Requesting invite to meeting
22/02/2026	Tanya Beacham	Re AGM and big 3 Discussion - response
22/02/2026	Tanya Beacham	Re AGM and big 3 Discussion - response
22/02/2026	Linda Tanian	Quilty Qualification Criteria – re agenda Item - response

11.2 Outwards Correspondence

Date	To	Details
4/12/25	Pat Reeves	Dergholm State Champs
4/12/25	Bek Williamson	Portfolio Report
4/12/25	Ride Secretaries	Re: Pointscore portfolio report.
4/12/25	Kim Moir – AERA	Insurance query.
4/12/25	Kim Moir – AERA	Access to Database for CS reports.
4/12/25	Social/Webmaster	November ratified minutes
4/12/25	Bookkeeper	Bank Accounts
4/12/25	All members	Distance Award Presentations
5/12/25	Calendar Co-Ord	Asking for full list of vets that have worked at all rides this year.
6/12/25	Narelle Cribb	2025 List of participating vets.
16/12/25	Kim Moir – AERA	Rule changes for 2025.
16/12/25	Erin Short SAERA	RE: Changing TQ dates.
5/1/26	Candice Chester	Response.
5/1/26	All Members	AERA Survey re proposed changes to the Tom Quilty
11/1/26	DAMC	Membership List for 2025.
18/1/2026	Tanya Beecham	Response to AGM discussion re Big 3
18/01/2026	ASAAAdmin	Responding to portfolio holders and Aeraspace access
18/01/2026	Antia Gisch	Re becoming a committee member
19/01/2026	Sandy Little	Letter of appreciation for the big 3 sponsorship for 2025
19/01/2026	Jane McLaughlin	Letter of appreciation for the big 3 sponsorship for the next 3 years
19/01/2026	Kim Moir	RE COI for an RO
19/01/2026	ASAAAdmin	Responding to portfolio holders and Aeraspace access
19/01/2026	Antia Gisch	Re becoming a committee member & Link to meeting
20/01/2026	Virginia R – as RO	Response to COI query
26/01/2026	Webmaster	Re Confirmation of receiving Invoices that will need paying
26/01/2026	Daniel Lightley	Re More rides for the calendar
26/01/2026	Von Mitchell	Re Membership and logbook queries
26/01/2026	All members	Eldorado Ride Flyer (to all current members)

26/01/2026	Calendar Co-Ord	Confirmation Flyer was emailed to members
26/01/2026	ASAAdmin	Re CS reports and Aeraspace
27/01/2026	Logbook Registrar	Confirmation I will forward the email re the implications of the logbook changes
27/01/2026	Logbook Registrar	Thanks for answering Von's queries
28/01/2026	ASAAdmin	Re CS reports and Aeraspace
29/01/2026	Ang Lea	Email accepting Ang's resignation and re new Insta portfolio holder
02/02/2026	Ang Lea	Responding re query what will happen to email address
02/02/2026	SAERA Sec	Thank you for accepting Dual Affiliation for Dergholm
08/02/2026	Helen Barnes	Discussion re the secretary Role and advising when the meeting is
17/02/2026	SAERA Sec	Responding to query re Callington Dual Affiliation request – advised it would be discussed at the meeting
21/02/2026	Andrew Miles/ Vet co / Calendar Co	Response from email 13/01/2026 re a Tasmanian Vet wating VGHI experience
22/02/2026	Tanya Beacham	Re AGM and big 3 Discussion - response
22/02/2026	Linda Tanian	Quilty Qualification Criteria – re agenda Item - response
22/02/2026	Sheree Bishop	Requesting invite to meeting
22/02/2026	Tanya Beacham	Re AGM and big 3 Discussion - response

- Motion No (6): 20260224 Motion that correspondence has been received.**
Moved: Damien Little
Seconded: Kerrie Gabb
Carried: Y

12. REPORTS

12.1 President – Damien Little

I would like to welcome everyone to the 2026 season, and the first full meeting of the year. It's great to see a blend of experienced committee stalwarts and green faces. I hope you've all had a chance to recharge over the break and are ready for a promising year and I am sure a successful season for our riding members.

Before we dive into what's coming, I'd like to take a moment to reflect on where we've come from, and to properly recognise the people who got us here.

I want to start by acknowledging the incredible work of last year's committee, led by Paul Nugent, and the many years of service he has given to Endurance and VERA. And supported by Donna Nicholas in her

Secretary role. Leading a club like ours is no small feat, it takes hundreds of hours of behind-the-scenes effort that often goes unseen. That time given and dedication is thanked beyond words.

I would like to send a sincere thank you to Paul and the entire previous committee. We wouldn't be where we are without you.

Admittedly, I have stepped into this role not fully prepared with a plan for growth rejuvenation, but I do have some high-level goals that I would like to strive toward to help our sport prosper over the year, and for many more to come.

We want more riders entering all distances, but especially Endurance distances. Higher entries make for better competition, better atmosphere, and a strong financial foundation to encourage our existing RO's to stay on board. I'd like to look at how we promote our events to make entry as easy and appealing as possible and what challenges might be stopping some of our members from stepping up from intermediate to endurance.

Attracting new members has always been a difficult task for endurance. I'd like to get some feedback from this committee on any ideas, or potential avenues, for attracting new members. What kind of ways we can steal riders away from other disciplines and get them hooked on Endurance.

One thing that has always bothered me with our sponsorships is how insular they tend to be. I cannot put into words how thankful I am of our consistent and frequent sponsors, both from equine affiliate retailers and our own members, they are quite often the reason a ride turns a profit and show up time and time again to support. With that in mind, I would like to see our sponsorship opportunities broaden beyond our wonderful members and equine retail businesses. If any of our committee, or broader members, have connections in their local business community that they might think would be able to sponsor either a ride or VERA as a whole, please don't hesitate to let me know.

Last but not least, I want to actively encourage members who have never organised a ride to give it a go. We know the idea can feel daunting, but no one is expected to do it alone. We have experienced members and committee support available every step of the way. If you've ever thought about putting on an event, this is the year to put your hand up. Our calendar coordinator, Nicole Porter, is an incredibly enthusiastic and committed person who I know is chomping at the bit to get more rides up. We have a vast wealth of Ride Organising knowledge all over the state to support no matter where you are.

I'm excited about the year in front of us. The shadow of COVID, increasing costs of living, and further track and site access restrictions are making it harder to run and compete in rides. This is a struggle we all must face together to ensure our sport has a strong future for many years and riders to come.

I wish everyone a healthy year, with many kilometres logged, and no non-completions!

12.2 Treasurer Helen Spencer

I think I have forwarded all of the invoices that need to be paid.

Bills to be paid are

EA Swabbing Inv 7029 \$ 940.12

Computer Sashes Inv 67402 \$882.75

Sunbury Trophies Inv 20900 \$74.25
Sunbury Trophies Inv 21290 \$87.75
Bronwyn Cuthbertson Reimbursement \$273.48
AERA Inv 2800 \$1306
AERA Inv 2799 \$4902

MOTION No (7): 20260224 : That the tabled accounts be paid.

Moved: Helen Spencer

Seconded: Linda Walkingshaw

Abstained: Damien Little

Carried: Y

Motion No (8): 20260224 That the Treasurer's Report be received.

Moved: Helen Spencer

Seconded: Linda Walkingshaw

Carried: Y

Attachments:

12.3 Rides – Nicole Porter

Rides 2026	Chief Steward	Head Vet	Ride Sec
Mia Mia 2- 3 May 2026	Paul Nugent		Damien Little
Chiltern 30-31 May 2026			
Ararat Endurance Ride 8/8/26-9/8/26			
Lake Hindmarsh 26-27 September 2026		Helen Spencer	
Dergholm State Championship Ride 1/11/26	Linda Tanian		Mark Gabb

Thank you to those ride organisers who have gotten back to me, it makes my job much easier.
Thank you to 2025 RO's very much appreciated.

Moving onto 2026!

Calendar looks bleak but lets all work together to get some rides on the calendar!!

I have been talking with a couple of new RO's yet to set dates, but close!

2 ride applications and one dual affiliation request to be discussed at tonight's meeting please 😊

Will update AERA space as soon as I can get on.

Motion No (9): 20260224 accept the Rider application from Paul Nugent for Mia Mia to be run on the weekend of May 2nd, With Sunday Distances of 80, 40, 20, and 10km.

Moved: Damien Little

Seconded: Linda Walkingshaw

Carried: Y

Motion No (10): 20260224 accept the Rider application from Virginia Reichenbach for Lake Hindmarsh to be run on the weekend of 26th of September With Saturday Distances of 20, 10, and 5 and Sunday Distances of 80, 40, and 20.

Moved: Damien Little

Seconded: Linda Walkingshaw

Abstained: Virginia Reichenbach & Helen Spencer

Carried: Y

Motion No (11): 20260224 Motion Accept the dual affiliation request from NSW Endurance for the affiliation of the Corowa ride to be run on the weekend of March 21 and 22.

Moved: Martin Mizzi

Seconded: Damien Little

No: Kerrie Gabb

Carried: Y

Motion No (12): 20260224 Accept the dual affiliation request from SAERA for the affiliation of the Callington ride to be run on the weekend of March 14 and 15.

Moved: Shannon Decker

Seconded: Sioux Reid

No: Kerrie Gabb & Sioux Reid

Carried: Y

Motion No (13): 20260224 Accept the dual affiliation request from SAERA for the affiliation of the Pine Hut ride to be run on the weekend of May 16 and 17, with distances of 100km Elevator, 40km, and 20km on Sunday.

Moved: Shannon Decker

Seconded: Martin Mizzi

No: Kerrie Gabb & Helen Spencer

Abstained: Sioux Reid & Candy Chester

Carried: Y

15.0 Next Meeting Tuesday 3rd March 7pm via teams

15.0 MEETING CLOSURE 9.56pm