

VICTORIAN ENDURANCE RIDERS' ASSOCIATION INC.

STATE MANAGEMENT COMMITTEE MEETING AGENDA/MINUTES

Date 10th April, 2024

Time 7pm

Location Teams

1. WELCOME BY PRESIDENT

2. PRESENT

Paul Nugent. Donna Nicholas. Sheree Bishop. Nicole Porter. Shannon Decker. Simon Thomas. Russell Gillingham.

3. APOLOGIES

Sioux Reid. Sandy Little.

4. CONFLICT OF INTEREST

The Conflict of Interest register was confirmed

Committee Member	Point of Conflict	Reason
Paul Nugent	Bek Williamson (point score officer) Lancefield Ride	Personal Relationship Ride Organiser
Sandy Little	Bronwyn Cuthbertson, Damien Little	Personal Relationship
Sioux Reid	Moyston Ride	Ride Organiser
Sheree Bishop	Smythesdale Ride	Ride Organiser

5. VISITORS

6. MINUTES FROM MEETING HELD ON 16TH MARCH, 2024

6.1 Amendments

6.2 Adoption

Motion No.(1) Apr 24: That the minutes from the meeting of 16th March be adopted.

Moved: Nicole Porter

Seconded: Shannon Decker

Carried: Yes

6.3 Business Arising

None

7. RATIFICATION OF ONLINE MOTIONS

Description	Yes	No	Abstain	Non Vote	
VERA sponsor archer saddle blanket for prize for mil lel marathon 2024. At the value of \$340. Passed: Yes	7			2	
That the application for Rushworth endurance ride on 24th/25th of august to run 80/40/20/10/5 on Sunday be accepted Moved: Nicole Porter Seconded: Donna Nicholas Passed: Yes	9				
That the application for Lancefield endurance ride on 25/26th may to run 20/10 sat 80/40/20 be accepted. Moved: Nicole Porter Seconded: Donna Nicholas Passed: Yes	8		1		

RATIFICATION OF ONLINE MOTIONS

Motion No.(2): Apr 24 That the ratification of the online motions be adopted.

Moved: Nicole Porter

Seconded Shannon Decker

Carried: Yes

8. CORRESPONDENCE

8.1 Inwards Correspondence

Date	From	Details
15/3/24	Simon Thomas	WWCC FWD to Memberships
15/3/24	Renee Henry	Resignation FWD - SMC
15/3/24	Mark Henry	Resignation FWD - SMC
17/3/24	Sioux Reid	New Concussion stand down periods FWD - SMC
18/3/24	Kim Moir AERA	AERA delegates Induction FWD - SMC
18/3/24	Mel Bright SAERA	TQ24 Sponsorship Package FWD - SMC
19/3/24	Louise Mackey	State champs merchandise & AERA
19/3/24	Mark Henry	Response to resignation letter
19/3/24	Linda Tanian	Rule 57
19/3/24	Sallyann Duke	Photos and write up re: Dessi and arabian championships.
19/3/24	Damien Little	Confidentiality Agreement
19/3/24	Kim Moir - AERA	AERA Correspondence re next AERA Meeting FWD - SMC
19/3/24	Sally Anne Duke	Info for writeup of Achievements and photos received.FWD-SMC
22/3/24	Sarah Williams NSWERA	Query re: State Champs 2022
24/3/24	Kim Moir AERA	Hall of Fame. FWD - SMC
27/3/24	Dept of Gov. Services	WWCC Jennifer Armistead
2/4/24	Ash Greeves	Response to TQ 24
4/4/24	Kim Moir AERA	Agenda for AERA Meeting 10/4/24 FWD - SMC
7/4/24	Donna Robertson GERZ	Letter re: Using VERA ABN FWD - SMC
8/4/24	Samantha Gay	Resigning from Sponsorship position. FWD - SMC

8.2 Outwards Correspondence

Date	To	Details
15/3/24	Wendy Riha	Simon Thomas WWCC
18/3/24	Damien Little	Confidentiality Agreement
19/3/24	Kim Moir – AERA	Nicola Robinson Hall of Fame Nomination.
19/3/24	Mark Gabb	Resignations/Points/Minutes
19/3/24	Linda Tanian	Re: Rule 57
19/3/24	Louise Mackey	State Champs Merchandise.
19/3/24	Mark Henry	Resignation
19/3/24	Renee Henry	Resignation
19/3/24	Michelle Adams	Response letter re: Ideas.
19/3/24	Jen & Mark	Re: Resignations of Mark & Renee Henry.
20/3/24	Louise Mackey	Re: State champs merchandise
20/3/24	Kim Moir – AERA	AERA Confidentiality Agreement
20/3/24	Robyn Albers	Re: rules ribbon colors and tpr rule change
24/3/24	Nikki Robinson	Hall of Fame Nicola Pearse.
27/3/24	EOI TQ 24	Narelle, Weh, Digger, Sandy & Ash
27/3/24	Wendy Riha	WWCC Jennifer Armistead.
3/4/24	Jen & Mark	Sally Anne Duke achievements.
4/4/24	Consumer Affairs.	Request to inspect register of incorporated associations

- **Motion No (3) Apr 24 Motion that correspondence has been received.**
Moved: Nicole Porter
Seconded: Donna Nicholas
Carried:

9. REPORTS

9.1 President

All going along very well.

9.2 Treasurer

Incoming Accounts

Name	Details	Amount
Vic Roads	Trailer	\$64.94
Damien Little	Ride Secretary	\$200.00

MOTION No (4) Apr 24: That the tabled accounts be paid.

Moved: Sheree Bishop

Seconded: Nicole Porter

Abstained: None

Carried: Yes

Motion No (5): Apr 24 That the Treasurer's Report be received.

Moved: Sheree Bishop

Seconded: Russell Gillingham

Carried: Yes

Attachments: Vic Roads
Damien Little

9.3 Rides

Ride	Chief Steward	Head Vet	Ride Sec
Eaglehawk Extrav. 19/4/24 – 21/4/24	Linda Tanian		
Gerz Toongabbie 11/5/24 – 12/5/24			
Lancefield 24/5/24 – 25/5/24			
State Champs 6/7/24 – 8/7/24	Sandy Little	Narelle Cribb	Bronwyn/Damien
Rushworth Ride 24/8/24 – 25/8/24	Paul Nugent		
Gerz Gatabout 7/9/24 – 8/9/24			
Ararat 10/8/24 - 11/8/24			
Smythesdale 27/9/24 – 29/9/24			
TQ Gold Cup SA 18/10/24			
Dergholm 1/11/24			

9.4 Assets Officer

Nothing to report.

9.5 Horse Welfare Officer

No report received.

9.6 Logbook Registrar

New logbook supply finally arrived, 10 logbook applications processed and express post mailed out. Logbook applications have now slowed down!

Have had an issue with aerospace that has locked me out of an aspect that I have needed to use, am working through this with Linda, but seem to have her stumped as to why I do not have access.

Logbook fees. To be set at \$20.00

Another question, have the arrows been ordered for the western trailer?
Once the trailers are all together we shall be doing an inventory.

9.7 Merchandise Officer

I have a sample bib made by Sue Reid being sent to me in the mail. Sue can make the bibs. I will have the bib to show you at the next meeting and if we are happy we can get them put on the bib application form along with the older style.

9.8 Point Score Officer

Nothing to report.

9.9 TPR Coordinator

Nothing to report.

9.10 Veterinary Coordinator

Nothing to report.

9.11 Grievance Officer

Nothing to report.

9.12 Governance Sub-committee

No report received.

9.13 Webmaster

No report received.

9.14 Social Media

Nothing to report.

9.15 Membership

VERA CURRENT MEMBERSHIPS 31/3/2024

Membership Type	2023 EOY	2023 YTD	2024 YTD
Adult rider	112	106	101
Junior rider	7	3	4
Associate	2	1	2
Intermediate	6	5	8
Junior Intermediate	0	0	1
Life	3	1	4
TOTAL	130	118	120

9.16 Aera Delegate

2024 AERA MC Members

President: Sioux Reid

VERA

Vice-President: Andrew Miles

TEERA

Treasurer: Natasha Ellery

WAERA

Secretary: Kim Moir

QERA

Members

NSWERA

Wayne Hegarty and Clare Ashton James

QERA

Dick Collyer

SAERA

Jil Bourton

1 Special Resolution ref CI 25.1 Moved TEERA

That the AERA Constitution Clause 25.1 b) be amended as shown below.

25 Voting at Annual and Special General Meetings

25.1 Each Division Association shall be entitled to a number of votes calculated as follows:

a) 1 vote for each 100 members (or part thereof) of each Division Association to a maximum of 5 votes

b) based on the maximum number of voting members each Division Association had in the preceding year preceding the date of the Annual or Special General Meeting.

Rationale: At a previous AERA AGM (2020?), 'the preceding year' was deemed to be two calendar years back. For example, for the 2023 AERA AGM, held on 27 March 2024, 'the preceding year' is currently deemed to be the 2022 calendar year as this is the 2023 AGM. We believe it would be more appropriate to base the numbers on the 2023 year. I believe

most DAs use this principle. For example, at the 2023 TEERA AGM, held on 1 March, 2024 those eligible to vote were 2023 TEERA voting members.

Passed

2 Special Resolution ref CI 15.2 Moved VERA

That the AERA Constitution be changed so that Section 15.2 is amended from:

The term of each member of the Management Committee shall be two (2) years, subject to this Constitution. No member shall be eligible to serve more than three consecutive terms, after which time the member is required to stand down for at least 2 years.

To

The term of each member of the Management Committee shall be two (2) years, subject to this Constitution and members shall be eligible for re-election. No member shall be eligible to serve more than three consecutive terms, after which time the member is required to stand down for at least 2 years.

RATIONALE

This amendment will remove the restriction on Management Committee members having their term of service being limited to only 6 consecutive years. As we are a small and democratic association, the length of service of an individual should be determined by that person's willingness to serve and, more importantly, by the Division Association members determining, by their constitutional processes, whether they want that person to continue serving them. The history of AERA shows that there have been many occasions when one person has served the Association with distinction for considerably longer than the 6 years imposed by the new constitution. AERA history also shows that there is always a regular introduction of new members to the Management Committee balanced by the continuation of experienced members. This special resolution proposes to reduce the possibility whereby a future MC could be forced to lose its experienced members at the same time as it gains inexperienced members by way of natural attrition.

Did not pass

3 Special Resolution ref CI 5.3 Moved QERA

That the AERA Constitution be changed so that section 5.3 is changed with reference to clause (f) from:

5.3 Delegates

- (a) Division Associations may appoint Delegates or Proxies to exercise their voting rights
- (b) A Delegate or Proxy shall be entitled to vote at any general meeting of AERA
- (c) A Delegate shall be entitled to endorse the nomination of the Management Committee of AERA at an Annual General Meeting
- (d) Each Division Association shall be entitled to appoint such number of Delegates equal to the number of votes held by the Division Association up to a maximum of 5, in accordance with clause 25.
- (e) The Delegates shall be entitled to receive notice of all general meetings of AERA.
- (f) The Delegates shall be entitled to exercise the voting rights of Division Associations. Each Division Association shall, prior to each general meeting, notify AERA of the name of the attending Delegates or Proxies who are authorised to vote on behalf of Division Associations and what the respective voting rights of each Delegate or Proxy shall be.

To:

- (f) The Delegates shall be entitled to exercise the voting rights of Division Associations. Each Division Association shall, **at least 2 weeks** prior to each general meeting, notify AERA of the name of the attending Delegates or Proxies who are authorised to vote on behalf of Division Associations and what the respective voting rights of each Delegate or Proxy shall be

RATIONALE

Although the delegates are entitled to (and need to) receive all information about the AGM, the current wording of the constitution means that they may be appointed at any stage before the AGM including up to the start of the meeting.

This proposed resolution aims to make sure, as much as possible, that the delegates receive all the information about an AGM or an SGM, on which they are required to cast a vote on behalf of their DAs.

Did not pass

4 Special Resolution ref Honorary Membership Moved WAERA

Nominee for Honorary Membership: Anne Barnes

Nominated by: WAERA

Rationale:

Anne has been involved in the WAERA since 1994 as the head vet at rides. In that time, she has vetted at 8 Quilties, 20 State Championships, 23 Marathons and 6 FEI major events. In total, she has been Head Vet at 185 events to this point in time. Anne has been part of the vet team at major rides for VERA, QERA, NSWERA, and TERA.

She has also vetted overseas at multiple National and FEI events and has been an Australian endurance team veterinarian. She has been on the Australian endurance team selection panel and is a previous chair of the EA Endurance committee.

Anne has also co-authored multiple research papers into the management and welfare of endurance horses.

For many years Anne has been, and still is, the WAERA's Honorary Veterinarian.

Anne is highly regarded and respected in her role, and when required, can be relied upon to give sound advice to riders about their horse's welfare.

Anne has been instrumental in recruiting new vets into the sport of endurance with her enthusiasm and passion for horse excellence and welfare.

Pass

Advice to DA's

- DAs have been asked to nominate their Vet and CS representatives to attend TQ24 in October in South Australia by 30 April and articles to include in the TQ Book are to be provided by 10 August 2024
- TPR documents have all been updated to align with rule changes and DAs should refer to the AERA website for the current versions of all forms.
- AERA Awards to be presented at TQ24 must be received by the AERA Registrar by 20 July 2024. Please note there is a new mailing address for the Registrar.
- AERA has decided to continue advertising in Horse Deals and will be looking into other opportunities for promotion of the sport.
- The AERA Database development to support Online Membership Renewals has been well received with positive feedback received. The issues that have arisen have tended to be because of incorrect emails, duplicate records and most issues have been resolved quickly. One further benefit of this development will be the start of the process to tidy up data, with reference to the many duplicate records that exist for horses and riders.
- Reminder to all DAs to ensure that records of Chief Stewards, TPS s and Vets are updated in the database. It is preferred that Ride Organisers access contact information for officials from the database and DAs are asked not to have contact numbers on their websites.
- AERA will not be printing the AERA Rulebook, due to the updates that occur every year, but encourage Ride Organisers to have a copy at any event for easy reference. It is noted that most CSs can access this via their devices.
- Logbooks are under review to consider changes that would allow the same logbook to be used for AERA events and for FEI 1* events. A mock-up of the recommended changes is included with this correspondence and feedback should be received for the next AERA meeting on 10 April. Any queries about this should be directed to Dick Collyer.
- Rulebook Sub-committee will review Rule 51.3 to provide further clarity about the management of completion status for horses that have received IT after a ride.
- Rules for Ride and Tie are still under review and will be presented at the next meeting for further discussion. This has been passed for a first vote but with some concerns still about the rules presented.
- One rule change was voted on and passed for the first vote to be brought back to the next meeting. This is to accommodate the decision by most DAs that they would not be issuing membership cards.

Motion: 2024/02/09 Moved: Sioux Reid/ Kim Moir

That Rule 27.4 is changed to read "Validation of membership through AERASpace records shall prima facie be proof of membership. A DA Membership card will still be accepted as proof of membership. If the membership cannot be validated through AeraSpace for whatever reason, or by presentation of a current DA Membership card the rider cannot enter a ride requiring membership. "

The next full AERA Management Committee Meeting will be held over the evenings of 10 and 11 April.

GENERAL BUSINESS

10.1 TQ 24 Sponsorship What do we want to do? FWD 18/3/24

Discussion was had and an email will be sent to the TQ24 Management Committee to find out in what area is sponsorship needed, what hasn't been filled etc.

10.2 Rider & Horse Teams EOI for TQ 24

The SMC will be calling on Expressions of Interest for the TQ24 teams late August to be in by 1st September.

10.2 DA Nominations to be in by 30/4/24

Vet: Yes: Narelle. Helen. No: Weh. Ash. Lesley

Chief Steward: Yes: None. Sandy: Hasn't responded. No: Linda. Paul. Digger.

An email will be sent to AERA to find out what costs are involved for VERA and if we can send an honorary vet as we do not have a chief steward to send to the TQ. Digger is the head chief steward at the TQ24 already.

10.3 Bronwyn re: Trailers

I would also like to know a timeline for the fitting out of the trailer – I would like to get this done before the next ride uses the trailer as it is just a jumble of everything on the floor and not easy to use.

The trailers are underway and will definitely be ready very soon.

LATE ITEMS

11.1 Sponsorship role

The SMC will be putting out an expression of interest to the members asking for someone to take on this roll as sponsorship/grant officer.

12.0 NEXT TWO MEETINGS: Wednesday 8th May, 2024. Via Teams. . 7.00pm
Wednesday 12th June,, 2024. Via Teams. 7.00pm

ALL MEMBERS WELCOME

13.0 MEETING CLOSED: 9.00PM.