

VICTORIAN ENDURANCE RIDERS' ASSOCIATION INC.

STATE MANAGEMENT COMMITTEE MEETING MINUTES

Date 24/5/23

Time 7.08 pm

Location Teams

1. WELCOME BY PRESIDENT

2. PRESENT

Paul Nugent, Donna Nicholas, Mark Henry, Renee Henry, Damien Little, Sandy Little, Simon Thomas, Louise Mackey, Shannon Decker, Nicole Porter, Sheree Bishop, Russell Gillingham.

3. APOLOGIES

Sioux Reid, Kerrie Gabb.

4. CONFLICT OF INTEREST

The Conflict of Interest register was confirmed

Committee Member	Point of Conflict	Reason
Kerrie Gabb	Mark Gabb (Webmaster)	Personal relationship
Paul Nugent	Bek Williamson (point score officer) Lancefield Ride	Personal Relationship Ride Organiser
Sandy Little	Bronwyn Cuthbertson, Damien Little	Personal Relationship
Damien Little	Bronwyn Cuthbertson, Sandy Little	Personal Relationship
Hans Peuker	Grenville Ride	Ride Organiser
Renee Henry	Mark Henry (Vice-President) Snake Valley Dash	Personal Relationship Ride Organiser
Mark Henry	Renee Henry (SMC) Snake Valley Dash	Personal Relationship Ride Organiser
Louise Mackey	Eldorado Ride	Ride Organiser
Sioux Reid	Moyston Ride	Ride Organiser

5. VISITORS

No visitors attended the meeting.

6. MINUTES FROM MEETING HELD ON 19/4/23 & 26/4/23

6.1 Amendments

No amendments.

6.2 Adoption

Motion No.(1) May23: That the minutes from the meeting of 19/4/23 & 26/4/23 be adopted.

Moved: Donna Nicholas

Seconded: Paul Nugent

Carried:

6.3 Business Arising

None

7. RATIFICATION OF ONLINE MOTIONS

Description	Yes	No	Abstain	Non Vote	
Vote for Narelle or Helen to send to TQ23	4 Nar/7Helen			3	Yes
That the merchandise team purchase 100 mugs, at \$6.89 each + P&H + GST, with the VERA logo on both sides.	7	2	1	4	No
Moyston from 60km elev/20km Saturday and 100km elev/40km Sunday to 20/40 Sat & 60/100 Sunday	8			6	Yes
Gerz Gatabout Change of Distance for Gerz Gatabout Endurance Ride Saturday 1 st July, 2023 from 60km to 40km	9			5	Yes

8. CORRESPONDENCE

8.1 Inwards Correspondence

Date	From	Details
16/4/23	Kim Moir	Copyright laws discussion
24/4/23	Antionette - Hiform	A decline of invitation to Lancefield Ride. Will try for others.
26/4/23	David Wallace-Scout Boots	Re: Mules in Endurance and making contact with the owners
2/5/23	ASA Admin	Text Dec for Membership Renewal asking for feedback + Wendy
2/5/23	Pandora	TQ23 acknowledging photos sent from Louise for Magazine
4/5/23	Wendy Riha	Will send email re scoot boots to Elizabeth Gao re sponsorship
4/5/23	Marty Bryson	Re: Uploading of points from Eldorado Ride. Sent to Bek
5/5/23	Narelle – Vet	Thank you re TQ Expression of Interest
8/5/23	Kim Moir – AERA	TQ Team requirements sent to all SMC members
9/5/23	Kim Moir – AERA	AERA Correspondence re: AERA Mgt Committee Meeting
10/5/23	Kim Moir - AERA	Vet Helen Spencer confirmed for TQ23
10/5/23	Kim Moir - AERA	Details relevant to AERA Meeting 10/6/23
12/5/23	Antionette – Hiform	Requesting expected number for future ride dates.
15/5/23	Digger	Re getting picked up from Maroochydore Airport
16/5/23	Kim Moir – AERA	TQ Future Options asking for VERA representatives Thurs B4 ride to discuss: Sandy Little and Louise Mackey to attend.
18/5/23	Kim Moir – AERA	AERA draft minutes & Subsidiary Agenda
22/5/23	Linda Walkingshaw	RE: Moyston Aeraspace results not being there. Have fwd to Bek
22/5/23	Antionette – Hiform	Unable to attend Ararat Ride with look at other rides.
22/5/23	Naomi McGaffin	Eldorado ride August. Add 20km Sat/Elevate 100 Sunday - Agenda
24/5/23	Mark Gabb	Offer declined to discuss about his letter to SMC.

	VERA TQ23 TEAMS	
	Marty Bryson	
	Renee Henry	
	Gina Thompson	
	Shea Reynolds	
	Vanessa Mills	
	Heather Stuchbree	
	Shannon Decker	
	Nicole Porter	

8.2 Outwards Correspondence

Date	To	Details
27/4/23	Antionette – Hiform	Ride Calender Dates for rest of year for Hiform to attend
28/4/23	Pandora	TQ Magazine article written by Louise. Photos sent later
28/4/23	Kim Moir - AERA	Asking re cost of sending 2 vets as we are not sending a CS
1/5/23	Pandora	TQ photos to go with magazine Article.
2/5/23	Wendy Riha	Asking for Elizabeth Gao Email to forward letter from Scoot Boots.
4/5/23	Hans Peuker	Response to incident at Grenville.
4/5/23	Bek Williamson	Re enquiry about Eldorado points uploaded to AERA
5/5/23	Narelle Vet	Not successful in EOI to represent VERA at TQ23
5/5/23	Helen Spencer	EOI successful for TQ23 Vet Representative
8/5/23	Kim Moir AERA	Notification of our Veterinary Representative at TQ23
17/5/23	Antionette – Hiform	Ride Calender approximate numbers for 2023 taken from 2022 rides.
17/5/23	Pandora TQ	BIO FOR TQ23 PA ANNOUNCEMENTS
19/5/23	Kim Moir - AERA	TQ23 Article/photo had sent to Pandora sponsorship earlier
22/5/23	Linda Walkingshaw	Responded by sending to Bek and will get back to her
22/5/23	Antionette – Hiform	Thanking her and asking us to let us know what ride would suit
22/5/23	Mark Gabb	Invitation to SMC Meeting Wednesday 24/5/23

Actions arising from correspondence:

Paul Nugent to chase up Rugs for TQ23 Team Nominees

Donna Nicholas to notify the team nominees Facebook and Website

- **Motion No (2) May 23 Motion that correspondence has been received.**
Moved: Renee Henry
Seconded: Mark Henry
Carried

9. REPORTS

9.1 President

Nothing to report.

9.2 Treasurer

Will be distributed post meeting.

9.3 Rides

Ride	Chief Steward	Head Vet	Ride Sec
Gerz Gatabout	Digger Leehane	Lesley Hawson/Ash Greeves	Mark Gabb
Ararat Endurance Ride			
Eldorado Endurance	Sandy Little	Narelle Cribb/Renee Orange	Damien Little
Legendary Vic State Champs			
Dergholm			Mark
Brimpaen			

9.4 Assets Officer

Paul Nugent and Nicole Porter to do inventory on trailers after Quilty.
Mark Henry to get quotes on the auto electrical work to be done

9.5 Horse Welfare Officer

All going well. Sandy Little to chase up AERA Space regarding penalty points for Victorian members.

9.6 Logbook Registrar

No report received.

9.7 Merchandise Officer

Sample merchandise has been ordered and paid for just waiting for it to arrive. One lot is being delivered in the next few days.

9.8 Point Score Officer

No report received.

9.9 TPR Coordinator

A couple of TPRs from the Grenville Training weekend and have been getting their hours up and going really well. Sandy will be doing an update of the TPR List shortly.

9.10 Veterinary Coordinator

Dr Wei Yeh Lee to be accredited.

9.11 Grievance Officer

Nothing to report.

9.12 Governance Sub-committee

Nothing to report

9.13 Webmaster

No report received.

9.14 Social Media

A quick check-in regarding the health of our online community.

Our VERA Facebook Group continues to be well supported and well used by our people. There is a comprehensive dashboard that I can view that gives me snapshots of all the key indicators about the group. Growth, engagement, views, demography, when people were active, who is active, how many joined and how many are posting and commenting.

All of the growth parameters have increased again. The dashboard lets me see that, for instance, even if there are not a lot of comments underneath a particular post, that 500 people have viewed the post. That usually means that the topic is clear enough that people don't need to ask a lot of questions (Great when it is ride information) but that they were interested enough to look at the topic.

Activity spikes dramatically a couple of days either side of a ride and when a ride flier is posted. There are a couple of features that have changed or been added. I have had a bit of a practice with some of the features but they don't really seem to be very applicable and are designed more for managing groups of hundreds of thousands, not a small sporting organization.

Behaviour has been excellent from group users with nil poor conduct. It's a constant source of pride that our group has never descended into the pile ons associated with so many other horse groups.

The message of 'putting your best foot forward in public' is widely accepted and that is to everyone's benefit.

My co moderators, Sioux and Mark, continue to support me, especially in busy times and early mornings when I am not at my best!

If anyone has any questions or requires assistance please do not hesitate to contact me.

9.15 Membership

Membership Type	2022 EOY	2022 YTD	2023 YTD	GENERA L BUSINE SS
Adult rider	135	117	111	
Junior rider	13	10	2	
Associate	1	1	4	
Intermediate	4	3	6	
Junior Intermediate	1	1	1	
Life	5	5	3	
TOTAL	159	137	127	

10.1 Ride Organisers encouraged to use facebook and keep updating Mark with announcements to go on website for people who don't have facebook

10.2 Trailer list of sponsors
To be discussed once quotes are finalised.

- 10.3** Sioux chasing up Insurance regarding VERA liability
Talked to SUREWiSE today (whilst bringing trailer back to Ballarat) regarding liability for VERA whilst riders are travelling to or from rides.
This is covered under personal car insurance and is not the responsibility of VERA at this stage.
The only time it could be proved to be so would be if a volunteer was told they must stay to complete a task even though they had claimed they were no longer physically or mentally capable of doing so but were pushed by the ROC to do so & it culminated in an accident on the way home. This would be seen as negligence by the ROC.
- 10.4** Swabbing which rides to do (SMC) incl State Champs. President and Horse Welfare Officer decide which rides. Swabbing Steward will then be notified.
- 10.5** Sheree
So the rules around requiring a gaming permit have changed refer to the attached sent via email 9/5
Raffle prizes under 20K we do not need a permit.
Raffle opportunities
Equissage - need to contact to see if offer of a half price pad would still be available.
Monthly raffle?
If raffles go for longer than 3 months then we will require a permit.
- 10.6** TQ23 VERA Team Nominations to be notified then posted to FB and Website.
- 10.7** VERA Representatives to TQ Gold Cup – Future options
Sandy Little, Louise Mackey and Russell Gillingham have put their hands up to attend the meeting to be held on Thursday morning, pre Quilty. Any member is also welcome to attend.
- 10.8** Naomi McGaffin
Requesting changes to the Eldorado August Ride
To include a 20 and 40km ride on Saturday and a 40km plus 100 elevator ride on Sunday.
- **Motion No (3) May 23**
 - That the Eldorado 26th/27th August Ride add a 20km ride to Saturday and that the 80km ride on Sunday be elevated to 100
 - **Moved: Shannon Decker**
 - **Seconded: Donna Nicholas**
 - **Carried**
- **Motion No (4) May 23**
 - That the Eldorado August Ride add a 40km ride to Saturday 26th August, 2023
 - **Moved: Shannon Decker**
 - **Seconded: Donna Nicholas**
 - **Carried**
- 10.9** Please take this as notice of my resignation from the post of webmaster.
I will give you till 30th July to find someone to fill the position and I can handover to a new hosting Australia account holder at that time.

LATE ITEMS

- 11.1** State Championships 2023. Due to personal reasons Ken Bradley will be handing over the running of this ride to Bek Williamson and Paul Nugent. More details to follow.
- 11.2** A discussion was had regarding completion prizes and AERA policy to go on Agenda.

12. ACTION LIST

Response to Linda W	RE: AERA Points	Donna Nicholas	25/5
Response to Marty	RE: AERA Points	Donna Nicholas	
Quotes Trailers	Auto Electrical & Total Cost Benefit Analysis	Mark Henry	
Gerz Gatabout	Ride Details	Kerrie Gabb	25/5
TQ Team Nominations	Notify successful members, AERA & TQ Committee	Donna Nicholas	25/5
TQ Team Nominations	Write up for FB and Website	Jen Green	27/5
Logbook	turnaround reminder on FB & Website	Donna Nicholas	
AERA Request	Accreditation for Wei Yeh Lee	Donna Nicholas	26/5
Paul Nugent	Call Mark Gabb re resignation	Paul Nugent	
TQ Rugs & Jackets	Organise quotes	Shannon Decker	25/5
Ride flyer and summary	From ride organisers for FB & Website	Kerrie Gabb	
Ride Review	Download off website then email to stop spam	Paul Nugent	

13. NEXT MEETING

The next VERA SMC meeting is scheduled for 15th July, 2023 at 10am.
This will be a face to face meeting and a location yet to be determined.

14. MEETING CLOSURE

Meeting closed at 9.52pm