

VICTORIAN ENDURANCE RIDERS' ASSOCIATION INC.

STATE MANAGEMENT COMMITTEE MEETING AGENDA

Date 25 June 2022
Start Time 10.19 am

1. WELCOME BY PRESIDENT

The President welcomed all to the meeting.

2. PRESENT

Linda Tanian, Kerrie Gabb, Paul Nugent, Hans Peuker, Mezcal Manners, Lyn Taylor, Sandy Little, Russell Robinson, Damien Little

3. APOLOGIES

Apologies have been received from the following Committee Members:

- Russell Gillingham
- Paul Bryson
- Ellen Prestage

4. CONFLICT OF INTEREST

Declaration of Conflicts of Interest by Committee Members requires update for new SMC members.

Committee Member	Point of Conflict	Reason
Linda Tanian	Tom Quilty 2023	Committee Member
Kerrie Gabb	Mark Gabb (Webmaster) Tom Quilty 2023	Personal relationship Committee Member
Paul Nugent	Bek Williamson Lancefield Ride Chief Steward Accreditation	Personal Relationship Ride Organiser Personal Involvement
Paul Bryson	Marty Bryson, Daisy Bryson	Personal Relationship
Sandy Little	Bronwyn Cuthbertson, Damien Little	Personal Relationship
Damien Little	Bronwyn Cuthbertson, Sandy Little	Personal Relationship

5. VISITORS

The following member attended the meeting at 11.30 am:

- Lauren Over

6. MINUTES FROM PREVIOUS MEETING HELD ON 22 MAY 2022

As the minutes have not yet been finalised from the last meeting they cannot be adopted at this point in time.

7. CORRESPONDENCE

Actions arising from the correspondence:

- Respond to Catherine Batman and advise that VERA will seek an expression of interest from any of our Ride Organisers to run a ride in conjunction with the ACDS event at Alberton

- Team rugs will be taken to the Quilty by Paul Nugent

Motion No. 1/6/2022: That the correspondence be received

Moved: Lyn Taylor

Seconded: Damien Little

Carried

8. REPORTS

8.1 Treasurer

The EA invoice was discussed. The swabbing schedule was for 3 horses to be swabbed but only two have been done. Lyn had followed up with EV to get some clarity about the invoicing and provided additional information to the meeting. Kerrie will follow up and see if she can find a previous invoice to do a comparison.

Motion No. 2/6/2022: That the tabled accounts be paid.

Moved: Kerrie Gabb

Seconded: Mez Manners

Carried.

Lyn asked about the refund of the fees for her swabbing course as per the letter from EA. Kerrie will follow up with EA to ensure VERA receives the refund.

Motion No. 3/6/2022: That the Treasurer's Report be received.

Moved: Kerrie Gabb

Seconded: Lyn Taylor

Carried

8.2 Rides

Ride Reports

CS Report:

- Murray River – Paul advised that he had downloaded an app and will scan the report and send it through
- Eldorado Elevator – Sandy report that numbers were down but there was a NSW ride on the same weekend. 41 entrants in the 100km elevator. Completion rate was only about 75% with most of these due to lameness. Concussion was a bit of an issue. Two IVTs – both colics, both horses were well prepared and not over-ridden.

Ride Support Personnel

Verbal reports were provided by ride support personnel.

Ride	Ride Support Person
Eldorado #3	Linda Tanian
Ararat	Damien Little
Quilty Test Event/VERA SC	Russell Robinson reported that he spoken with Ashleigh on track at the Eldorado ride. The ride arrangements are going well, and the ride is on track
Del's Waterloo Challenge	Sandy Little indicated that the track is close to finalisation, and everything is going well.
Dergholm Championships	Kerrie had spoken with David Reeves recently who said it was all tracking well at the moment

Ride Information

The vaccination status information was removed from the table as it is no longer relevant

Ride	Chief Steward	Head Vet
Eldorado #3	Linda Tanian	
Ararat	Sandy Little	Leslie Hawson
Quilty Test Event/VERA SC		
Del's Waterloo Challenge		
Dergholm Championships	Linda Tanian	Judy Mulholland

Once the VERA calendar is online again, we need to double check that the ride calendars are showing the same distances for the Ararat ride.

ETS

The ETS will be used for the following rides:

Ride	Transport to Ride	Returned After Ride
Eldorado #1	Paul Nugent	Linda
GERZ Championships	Linda	Linda
Legendary-Penn Quilty Qualifier	Linda	Matt Milne
Murray River Ride	Matt Milne	
Eldorado #2		Naomi McGaffin Brown
TQ22	Damien Little	Damien Little
Eldorado #3	Naomi McGaffin Brown	
Ararat		
Quilty Test Event/VERA SC		
Del's Waterloo Challenge		
Dergholm Championships		

The ETS will be collected from Naomi McGaffin Brown by Damien Little on his trip to the Quilty and will be returned to Naomi to make it available for the Eldorado #3 ride. The Central and Western clocks have been organised. Linda will follow up with Ashleigh Van Leeuwen to see if she can bring the Gippsland clock to the event.

8.3 Calendar Coordinator

Paul advised that the Eldorado #3 RO has requested some distance changes.

Motion No. 4/6/2022 That the SMC approve the following ride distance changes for the Eldorado #3 ride:

- Saturday – 10km
- Sunday – 116km elevator, 80km, 40km and 20km

Moved: Paul Nugent

Seconded: Russell Robinson

Carried

Actions to be completed:

- Paul to provide email notification to the RO and update the AERA calendar
- Mark to update the VERA calendar
- Ellen to provide official notification of the approval of the ride changes

- Linda to put up the FB post

Paul advised that he was beginning to get prepared to have the 2023 ride calendar ready for approval at the October meeting.

8.4 Insurance Officer

At the Murray River ride a rider had her foot stood on and another rider had fallen off an broken a couple of ribs but did not want to submit an incident report.

It was agreed that a FB post should be put up reminding riders that all incidents should be reported to the Chief Steward.

8.5 Assets Officer

Sandy report that he is trying to get some sort of consensus on what is needed in terms of replacement trailers. There are some options that could be looked at. Sandy will pull together a discussion paper and send it to all for further discussion and comment. In addition to consideration of the type of trailer that might be required we need to consider other aspects such as power options, floodlights and additional equipment. Financial aspects and grant funding should also be looked into. Kerrie advised that we have money in term deposits that could be utilised.

The normal order of business was suspended as Lauren Over arrived at the meeting to discuss her appeal.

Lauren spoke to the meeting raising the following points in respect to her disqualification at the Mia Mia ride:

- She again rode for Al Jeda last weekend. Despite all As and 1s in the logbook the horse was declared lame.
- She was disappointed with the disqualification as it was out of her control that the horse left the ride base
- She felt like the CS was under pressure at the ride and that the disqualification was a knee jerk reaction
- She was very disappointed and aggrieved that she only found out about her disqualification from reading the results online – she had not been advised of this prior
- There was no opportunity for her to speak with the CS and appeal his decision as she was not made aware of the disqualification at the ride, nor did she hear from anyone after the ride
- She felt that, in the circumstances, a warning would have been sufficient
- Lauren also stated that if she was aware of the situation, she would have requested Jess stay until it was sorted out
- Lauren feels that she has been caught up in this situation and that the outcome reflects poorly on her record.

The SMC thanked Lauren for her attendance and for providing the additional information. Lauren left the meeting to allow the SMC to discuss the appropriate outcome. She will be notified in due course.

The SMC discussed the issue at length and acknowledged the difficult situation that Lauren was in as the actions were not of her doing. However, she is a member of a team and must accept the decisions made by the team owner.

Most, but not all, of the SMC felt the punishment was justified. It was agreed that the disqualification would stand, and that the CS would be supported in the decision made at the ride. The Secretary is to write to Lauren and advise that her appeal was not upheld in this instance.

A comment was made on the perception that members have regarding the ability to go home two hours after the event. There is no rule around this, and some work may be required to educate members on this aspect.

The meeting returned to the normal business of the agenda.

8.6 Webmaster

Both the Secretary and Vice-President need to clean out their inboxes.

The issue of the history from the old site not being able to be imported into the new site was discussed. It was agreed that manual transposition of the records was required. Sandy asked if there was a way of downloading the information or archiving the old website so that the information was not lost.

8.9 Governance Sub-committee

The SMC reviewed the submitted policies and made a few minor changes. These will be incorporated, and the policies can then be adopted via email. The Governance SC, and Lyn in particular, was thanked for their hard work.

Advice was provided that some of the next policies were quite 'heavy', and it was suggested that only one needed to be submitted if that was the case. This would allow the SMC time to read through and digest the changes.

9. GENERAL BUSINESS

9.1 NSWERA Ride Organisers Handbook

Lyn was thanked for putting in the hard yards to source this as a baseline document. It would need some customisation to suit VERA requirements. The section on the booking nomination system should be removed. With a bit of work this would be suitable for distribution to the VERA ROs. We need to apply for permission from NSWERA to use the document as a baseline document. Sandy advised that he was happy to take on the editing of the document, but it wouldn't happen for a few weeks given he would be away at the Quilty.

9.2 Meeting App

The move to VERA's own account for meeting software was acceptable to the SMC. We need to determine which is the option that best meets our needs. Damien offered the use of his corporate MS Teams app. It was decided that we would do a two-month trial as this option still did not give VERA control of its own meeting application.

If it is determined that the SMC is happy with the use of MS Teams, we can then purchase an Office 365 licence for the Secretary as it comes with the MS Teams option.

9.3 TQ23 Association

Kerrie advised that she has now set up with VCAT, ATO, and the bank account is set up. Some difficulties getting the raffle permit set up because they want to get 2 years of history, which the Quilty Association does not have.

9.4 Swabbing Seminar

Ellen to chase up the people who have not yet attend the swabbing seminar and determine their availability.

9.5 VERA Teams Entry for TQ22

The SMC discussed the selection criteria and agreed that this should be utilised in the selection of the VERA Teams. Selection will occur in accordance with the VERA Quilty Teams policy, i.e., following the pre-ride

vetting. The horses and riders that best meet this criterion get selected for the State team and then the next combination of riders gets selected for the unrestricted team.

Sandy Little and Narelle Cribb will be the selectors. Sandy will be responsible for submitting the Teams Nomination. Riders on the short list will be advised that the selection process will take place at the Quilty at a time and location to be advised. Selection criteria will be provided to them as well.

Lyn left the meeting at 12.53 pm.

10.6 Chief Steward Accreditation Ride Assessment Form

The AERA Chief Steward Accreditation officer, Mark Dunn, is to be notified that the VERA SMC has approved Paul Nugent's progress through the Chief Steward accreditation process and is ready to undertake the final assessment and accreditation.

10. LATE ITEMS

11.1 Late Correspondence Inwards

Sandy Little – CS Report and IVT forms from the Eldorado Elevator ride

11. OTHER GENERAL BUSINESS

Paul advised that the Murray River ride experienced difficulties with communications to check points and suggested that we include UHF handhelds in the ride equipment. These could be used to make contact with the Checkpoints.

Sandy advised that the problem with UHFs is that it utilises an open channel and anyone is able to get on them. Range is limited by the size of the radio and availability of repeater stations. UHF is very handy around a ride base and can save a lot of walking. Maintenance would be required. Sandy and Paul will research this a bit further.

12. NEXT MEETING

The next VERA SMC meeting is scheduled for 23 July 2022 commencing at 9.00 am and will be a virtual meeting.

13. MEETING CLOSURE

The meeting was declared closed at 1.20 pm