

VICTORIAN ENDURANCE RIDERS' ASSOCIATION INC.

MINUTES - STATE MANAGEMENT COMMITTEE MEETING

Date 20 January 2022
Time 7.30 pm

1. WELCOME BY PRESIDENT

Linda welcomed everyone to the meeting and expressed thanks for their contribution to the sport.

2. PRESENT

Linda Tanian, Ellen Prestage, Kerrie Gabb, Paul Nugent, Russell Gillingham, Damien Little, Sheree Bishop, Paul Bryson, Lyn Taylor

3. APOLOGIES

Apologies have been received from the following Committee Members:

- Mezcal Manners
- Russell Robinson
- Sandy Little
- Hans Peuker

4. CONFLICT OF INTEREST

The Conflict of Interest register was updated.

Committee Member	Point of Conflict	Reason
Kerrie Gabb	Mark Gabb (Webmaster) Tom Quilty 2023	Personal relationship Committee Member
Linda Tanian	Tom Quilty 2023	Committee Member
Paul Nugent	Bek Williamson Lancefield Ride	Personal Relationship Ride Organiser
Sandy Little	Bronwyn Cuthbertson, Damien Little	Personal Relationship
Damien Little	Bronwyn Cuthbertson, Sandy Little	Personal Relationship

5. VISITORS

The following members attended the meeting:

- Nil

6. ALLOCATION OF PORTFOLIOS TO COMMITTEE MEMBERS

Portfolio holders were modified as follows

Linda Tanian	AERA Management Committee Member
Paul Nugent	Calendar Coordinator Insurance Officer
Sheree Bishop	Merchandise Officer
Russell Gillingham	Vet Coordinator

Kerrie Gabb	Asset Officer
Ellen Prestage	Horse Welfare Officer TPR Coordinator
Russell Robinson	Governance Subcommittee
Damien Little	Governance Subcommittee
Lyn Taylor	Governance Subcommittee AERA Delegate

Handovers, where portfolios have moved, are to be conducted as soon as possible. Mez will provide the merchandise to Sheree at the Snake Valley ride.

7. VERA SUPPORT PERSONNEL

The following VERA Support personnel who have confirmed as willing to continue in their roles:

- Logbook Registrar - Bronwyn Cuthbertson (Confirmed)
- Honorary Vet - Narelle Cribb (Confirmed)
- Membership Registrar – Sandra Feil (Confirmed)
- Pointscore Officer – Bek Williamson (Confirmed)
- Webmaster – Mark Gabb (Confirmed)
- Swabbing Steward – Sioux Reid (Not yet confirmed)
- Social Media:
 - Jen Green (Confirmed)
 - Mark Gabb (Confirmed)
 - Sioux Reid (Not yet confirmed)
- Grievance Officer – Tanya Beacham (Confirmed)

Linda will follow up with Sioux Reid to see if she still wishes to continue in her roles. Mez to write letters of thanks to the VERA support personnel for their contribution to the sport for the past 12 months.

8. ALLOCATION OF RIDES

Ride Support Personnel were allocated as follows:

Ride	SMC Member
Snake Valley Dash	Sheree Bishop
Lancefield	Not required
Eldorado	Kerrie Gabb
GERZ Championship	Ellen Prestage
Mia Mia	Paul Nugent
Murray River	Linda Tanian
Eldorado 2	Lyn Taylor
Ararat Pony Club	Damien Little
Quilty Test Event/VERA SC	Russell Gillingham
Dergholm Championships	Paul Bryson

9. COMMUNICATIONS

Not everyone has yet confirmed that they are connected to the Messenger app. Linda will follow up with those who still need to confirm.

All committee members will be allocated @vicera emails for their roles. These need to be set up, with the assistance of Mark Gabb, who will be in contact with the new committee members to assist with this process.

Committee members are asked to keep on top of emails and messages and responded as soon as they can. It is understood that we all have lives and that there are always impacts. It is better to have a lot of diversity of thought, so everyone is encouraged to contribute.

It was asked that all committee members be respectful in their communications.

Approval was sought, and received, for addition of contact details of all committee members to the VERA website.

10. ONLINE VOTING

The online voting process was explained. There is a 48-hour turnaround time on voting on motions. Committee members were requested to Reply All to the email so that the votes can be tallied.

11. 2022 SMC MEETING DATES

The meeting dates and schedule for the preparation of the agenda was accepted.

- 5 February
- 5 March
- 9 April
- 22 May
- 18 June
- 23 July
- 27 August
- 1 October
- 12 November
- 10 December

12. NEXT MEETING

5 February 2022 commencing at 9 am. The meeting will be virtual.

13. MEETING CLOSED

Meeting closed at 8.07 pm.