

# VICTORIAN ENDURANCE RIDERS ASSOCIATION INC.

## MINUTES - STATE MANAGEMENT COMMITTEE MEETING

**Date** 10 April 2020  
**Start Time** 7.03 pm  
**Location** Teleconference

### 1. WELCOME

Linda welcomed everyone to the meeting and advised that we would be discussing two items:

- Refund of Membership Fees
- Ride Application Fee for Rides on the 2020 Calendar

As a result of the COVID-19 situation the SMC needs to look at these two issues to determine how we are going to proceed and then provide a notification to the members and ride organisers.

### 2. PRESENT

Linda Tanian, Kerrie Gabb, Ellen Prestage, Paul Nugent, Carol Laidlaw, Michael Milne

### 3. APOLOGIES

Mezcal Manners, Paulene Drew (Leave of Absence)

### 4. CURRENT FINANCIAL SITUATION AND PROJECTION

Kerrie took us through the financials that she had prepared showing actual to date figures and a project to the end of the financial year (to 30 September 2020). The assumption for the projection is that there would be no rides able to be run to the end of the financial year. The outcome would be a loss of approximately \$4,500 if all assumptions hold true.

Also discussed the fixed component of the membership fee that is paid to AERA and how this fee is charged whether the membership is for a full year or a half year.

### 5. RIDE APPLICATION FEES

Discussed the options in regard to the payment of the Ride Application fees for rides in 2020 that may not be able to run. It was agreed that the Ride Application fee could be transferred to a ride in 2021 or that a refund could be made if the Ride Organiser requested this.

Michael indicated that we need to move the income from the 2020 Ride Application fees to the Liabilities section of the Balance Sheet. A Ride Application form needs to be submitted for the new ride.

The issue of the State Championships was discussed as there is a requirement for the TQ Committee to run a test event in 2021 and this is usually the State Championships. There are ongoing discussions regarding the running of the TQ20 due to the COVID-19 situation and this may have an impact on the TQ21 and, ultimately, the Victorian Tom Quilty.

As this situation is evolving it is difficult to identify the appropriate outcome. Carol raised the issue of whether the test event needs to be the State Championship.

The question was also raised regarding whether an expression of interest is required for the 2021 State Championships if David and Trish Reeves decided to run this year's State Championships next year. It was determined that we would hold off any decision on the State Championship and re-awarding/calling for expressions of interest at this stage. Once it becomes clearer what the outcomes would be from COVID-19 we can then re-visit this issue.

**Motion No. 01/04/2020:** That Ride Application fees for the 8 remaining rides on the 2020 calendar be:

- a. Transferred to the 2021 year if the Ride Organiser wishes to submit a 2021 ride application; or
- b. A refund be made if the Ride Organiser does not wish to run a ride in 2021

**Moved:** Paul Nugent

**Seconded:** Ellen Prestage

**No Vote:** Kerrie Gabb

**Carried**

Kerrie raised the issue of the Brimpaen Ride, which was no longer on the calendar and whether that ride should be included in the motion. This ride was cancelled due to the COVID-19 situation.

**Motion No. 02/04/2020:** That motion no. 01/04/2020 be rescinded as it did not cover the Brimpaen ride which cancelled (due to COVID-19) and has been removed from the calendar.

**Moved:** Carol Laidlaw

**Seconded:** Kerrie Gabb

**Carried:**

**Motion No. 03/04/2020:** That Ride Application fees for the all Victorian rides listed on the 2020 calendar, excluding the VERA Training Weekend, be:

- a. Transferred to the 2021 year if the Ride Organiser wishes to submit a 2021 ride application; or
- b. A refund be made if the Ride Organiser does not wish to run a ride in 2021

**Moved:** Paul Nugent

**Seconded:** Ellen Prestage

**Carried**

## **6. REFUND OF MEMBERSHIP FEES**

Discussed the many options that could be available including a certain percentage of the membership cost. Reducing the cost or refunding the membership fees doesn't mean they are no longer a member. It was proposed that we could do a 50% refund because of the fixed AERA costs which have already been paid.

Some members would have already been able to use their membership benefits at the AGM and at the VERA Training Weekend. Some members may have had no tangible benefit if they didn't participate in either event.

Decided that we were not in a position to be able to make a clear decision about refunding memberships as the situation is continuing to change and we don't know when we are going to be able to restart the sport. We will need to keep monitoring the situation and review on a monthly basis.

If anyone is suffering financial hardship, as a result of the COVID-19 situation and wishes to discuss the possibility of a refund please contact our secretary.

Linda will post a notification to the members about the situation and advise that the SMC will continue to monitor and review.

## 7. PAYMENT OF ACCOUNTS

**Motion No. 04/04/2020:** That the following accounts be paid:

<b>PAYEE</b>	<b>INV. No.</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
Bronwyn Cuthbertson		Expenses Reimbursement	\$53.64
AERA	980	Affiliation Fees	\$1,072.00
AERA	979	Insurance	\$1,912.00
			<b>\$3,037.64</b>

**Moved:** Kerrie Gabb

**Seconded:** Carol Laidlaw

**Carried**

It was requested that the issue of the AERA Fees be added to the agenda for the next meeting.

The meeting ended at 8.41 pm