

Victorian Endurance Riders Association State Management Committee		Committee meeting	Date: Venue: Meeting commence	June 24 <sup>th</sup> 2017 Caroline Springs library 1017		
	<b>Attendance:</b>	Sandy Little Fiona Passarin Visitor – Digger Leehane	Bronwyn Cuthbertson Sioux Reid Visitor – Frank Cullen	Paul Bryson Martin Mlzzi	Rebecca Williamson Eric Thomas	Tamara Atkinson Paul Nugent
	<b>Apologies:</b>	Simon Thomas, Kasey Thomas, Hans Peuker, Britnee Smith <b>Motion 2017.06.01</b> that the apologies be accepted. M:F.Passarin S:S.Reid carried				
<b>1</b>	<b>Minutes from previous meeting</b>	<b>Motion 2016.06.02</b> that the previous minutes are true and correct M:E.Thomas S:T.Atkinson carried				
<b>2</b>	<b>Online Motions</b>	Motion: That the requested changes to the Wonthaggi Ride application be accepted. M: K.Thomas S: B.Cuthbertson carried				
		Motion: That VERA accept the following sponsorship offer, in accordance with our sponsorship policy. That the 2017 VERA State Championships accept the sponsorship of Harrison F-Trucks Endurance Team. As such it will be named '2017 Harrison F-Truck Endurance Team VERA State Championships @ Dergholm'. M: S.Reid S: S.Thomas Voting: yes – 10 no – 0 no reply – 2 carried <b>ACTION:</b> signed sponsorship agreement to be submitted.				
		Motion: To assist GERZ and the RO of the Emu Cup 2017, I seek an amendment to the ride approval to include a 40km ride on the Sunday. This ride will follow the approved ride program scheduled for the Saturday. M: E.Thomas S: R. Williamson Voting: for-9 against-1 not voted 3 carried				
		<b>Motion 2017.06.03</b> That all 3 online motions be ratified M:T.Atkinson S:E.Thomas carried				
<b>3</b>	<b>Business Arising:</b>			<b>Action/Motion:</b>	<b>Person</b>	
<b>3.1</b>	<b>3.1.1</b>	Emma Holland IDP action		Partial apology posted on facebook and forwarded to TQ16 committee via VERA President, however accompanied by fresh unfounded accusations against Sandy Little, TQ16 event manager. TQ16 committee members feel apology tendered inadequate. State Vet Narelle Cribb confirmed will not accept this as an apology. <b>Motion:2017.06.04</b> That a letter be sent to Emma Holland notifying her that the SMC considers that she has not met the IDP requirements. <b>M:Fiona Passarin S:Sioux Reid</b> carried	ACTION secretary letter to E.Holland	

3.1.2	Re the secondment of members for the two available SMC positions. Preferences are for invitations to be first offered to Hans Peuker and Paul Nugent and then Jason Rathbone if either of these decline	Hans Peuker and Paul Nugent accepted positions on the SMC until next AGM.	complete
3.1.3	NCER ride cancellation	Goods and cup were donated to Grenville ride Rider pre nominations confirmed as refunded Belief that all funds have been dealt with.	complete
3.1.4	VERA Inc. ride vouchers	e.version forwarded to Rebecca Williamson who will provide to each RO	complete
3.1.5	GERZ support of ride organisers – GERZ to consider how to achieve this. Buchan RO revisit request to waive VERA affiliation fees	VERA initiatives in response to RO support in general – sponsorship support sourcing . <b>ACTION:</b> VERA confirmed will not waive fees. Forward letter to Buchan RO that VERA would like to see the RO show some effort in fundraising , VERA will support running 50/50 raffle at Ararat and rides following to raise funds with the aim to pay the fees by the end of 2017.	ACTION Bronwyn Letter to susan gill
3.1.6	TQ2017 VERA yearbook features.	State championship, Lisa Worden story, photos to SA	complete
3.1.7	VERA social media – Instagram discussion	SMC cannot see great benefit, not to continue with this plan.	complete
3.1.8	HEWS stickers for logbooks	Stickers purchased. Letter to Carl and Rohan Distribution of stickers to VERA CS with letter of explanation. <b>ACTION:</b> info to AERA re trial	complete
3.1.9	Ride trailers wish list and quotes	To source purpose built with all wish list may cost 30,000 plus. Martin to look at standard box trailer tandem with double axel costs. Plan for two only, then establish VERA minimum requirements.	ongoing
3.1.10	Child Safety standards	Fiona attended GippsSport meeting, has templates provided. Basic requirement – no child should be in position to be alone with a single person. By law we will need to have two people at all checkpoints, for all pickups. This may be difficult for RO to manage, may need to educate parents and care providers to plan for supervision of all children under 18yrs.	Ongoing  Secretary Letters Form RV

			<p><b>ACTION:</b> request officials such as CS and Vets to complete volunteer WWCC</p> <p><b>ACTION:</b> volunteer policy changes checkpoints will require minimum of 2 adult officials, pick up float have minimum 2 adult officials and vehicle to seat at least 3 people.</p> <p><b>ACTION:</b> Letters to relevant officials re applying for WWC and forward to m/ship registrar.</p> <p>Modify membership forms to allow for WWC numbers</p> <p><b>ACTION:</b>AERA delegates to present to AERA Victorian legal requirement that all children under 18 are supervised, look to change AERA rule re 12 year olds riding independently, can AERASPACE accommodate addition of WWC numbers in membership.</p>		
<b>4</b>	<b>Correspondence</b>				
<b>4.1</b>	<b>IN:</b>	4.1.1	AERA statement and invoices 347, 353, 359	Invoice 359 for logbooks still incorrect	
		4.1.2	Maryborough endurance ride – letter from course marker	Email reply re VERA Inc. SMC actions impending.	complete
		4.1.3	NSWERA notification of rider ban		
		4.1.4	Brittnee Smith SMC resignation	<p><b>Motion2017.06.05:</b> that the SMC not accept the resignation of Brittnee Smith from SMC. M: R.Williamson S: S.Reid carried</p>	Secretary Notify Brittnee
		4.1.5	David Reeves retirement from CS role	accepted	
		4.1.6	email: The Rock Endurance Club dual affiliation request.	See calendar discussion	
		4.1.7	Rohan Stanes, complaint against member	<p><b>Motion 2017.06.06:</b> to move into camera for further discussion M:S.Reid carried</p> <p><b>Motion 2017.06.07:</b> letter to R.Stanes that VERA acknowledges correspondence and SMC will discuss accordingly. M: E.Thomas S: P.Bryson carried</p>	Secretary Email response
		4.1.8	member complaint – Janine Grimes	<p>AERASPACE record indicated qualified rider Volunteer policy modification delivery to 21 days.</p> <p><b>ACTION:</b> letter to Janine – the endurance card was issued as per AERASPACE info, and even though she felt</p>	Secretary Letter  Review

			she had not received her membership, she was in fact a financial member on the AERASPACE and her qualification has been corrected.	m/ship form
		4.1.9 AERA TQ team EOI	Posted on facebook and website.	
		4.1.10 distance award application	Forwarded to pointscore reg for end of year awards	
		4.1.11 EA invoice – medication screen TQ16	Paid and invoice forwarded TQ16 for 50% payment	
		4.1.12 Golbourn Valley equestrian club – sponsorship info request	Email with logo, contact details and website forwarded	
		4.1.13 member query re points for retirement at elevated rides	The allocation of 1 completion point for DNE at elevated rides is a VERA rule and will not be reflected on AERSPACE. The VERA pointscore reg will allocate.	
		4.1.14 AERA query re TQ16 swabbing invoice	Invoice received in May.	
		4.1.15 TQ17 sponsorship dinner tickets x 3 available, wanting names for tickets and who will present VERA sponsored rug.	Email request to SMC - replies from Bek, Paul not going, Kasey, Tamara going. Martin	Secretary confirm with TQ17
		4.1.16 query re rider bib supply – Felicity Ingram		
		4.1.17 Ashley Porter – Coastline Magazine in SA looking for contacts re photos	Email to Rob Featonby to make contact	
		4.1.18 Kasey Thomas, statement		
		4.1.19 Brittnee Smith – resignation recindment		
		4.1.20 horse qualification from Pointscore Registrar.		
		4.1.21 Rod Mills not attending TQ, position available on team	No need to replace as still four members still available.	
		4.1.22 AERA , Newmarket Grandwest statement re vet insurance	Forward to Fiona to share with vets	
		4.1.23 Vet Ashley Greaves request for Head Vet qualification	Recommendation to be forwarded to AERA that Dr Ashely Greaves and Dr Lesley Hawson be considered for AERA accreditation.	Secretary info to AERA, state vets
		4.1.24 Latrobe City recreational needs survey	Forward to F.Passarin and F.Cullen for rate payer contribution	Secretary email

		4.1.25 Digger leehane volunteer incentive applications – Toongabbie, raglan, colbrook, grenville, mayborough		
		4.1.26 CS Ride reports, Moyston, Grenville, Toongabbie		
		4.1.27 Membership registrar resignation – Rebecca	Responsibilities discussed, plan to reduce workload. Sewing group now not involved and Rebecca was sewing bibs as well as membership reg. To source new person to make bibs.	Rebecca
		4.1.28 Various emails to support communications discussions – text, emails, facebook etc.		
<b>4.2</b>	<b>Correspondence Out:</b>	<ul style="list-style-type: none"> <li>• David Reeves – request for retirement from CS role</li> <li>• David &amp; Trish Reeves – thank you for time on committee</li> <li>• TQ17 – VERA features for year book</li> <li>• Letter to Carl &amp; Rohan re EWS stickers for logbooks</li> <li>• Letter to chief stewards</li> <li>• TQ17 VERA teams selection notification</li> </ul>	<b>MOTION:2017.06.08</b> that the correspondence be accepted. M:P.Nugent S:T. Atkinson carried	
<b>5</b>	<b>REPORTS</b>		<b>Action/Motion</b>	<b>Person</b>
<b>5.1</b>	<b>President:</b>	Letter submitted.		
<b>5.2</b>	<b>Treasurer:</b>	5.2.1 Bookkeeper reports attached.	Outstanding : TQ 16 Swabbing invoice; Ride feeds x 2 to be deposited, ride fees x 1 outstanding	
		5.2.2 term deposit account maturity \$20269.81	Rolled over on executive advice.	
		5.2.3 AERA invoices from jan to june reviewed 279;285; 291, 325, 331;337;347, 353; 359, 373;379;385  approval to pay invoice	Have requested further info from AERA re invoices 291, 325, 347 , 359  Have queried AERA re invoices previously paid 268, 266	
<b>5.3</b>	<b>Calendar: Insurance:</b>	5.3.1 The Rock Endurance Ride (90km nth of Albury) are seeking approval from the VERA SMC to have dual affiliated endurance ride on the 5 <sup>th</sup> & 6 <sup>th</sup> Aug 2017. A check of your calendar indicates the week is free. Our ride will be a no frills (points & buckles) consisting on 80km, 40km, 20km. This ride is right in the middle of Tom Quilty and the NSW Shazarda with a full catered food van. Col.	K.Thomas has contacted Ararat (12 & 13 aug) who are unable to change their date. Email to RO to confirm still seeking dual affiliation. <b>MOTION2017.06.09:</b> That VERA accept the request for dual affiliation for the Rock Endurance M: S.Reid S: F.Passarin carried	Secretary Email the rock RO

		5.3.2 Rushworth endurance ride – members interest in supporting to run.	S.Reid has spoken to Amy - Rushworth RO. VERA will support this RO to continue if they can commit. Correspondence from Sioux to determine if still wishing to go ahead and then to forward Ride application and ride fee	S.Reid Phone contact
		5.3.3 2018 calendar submission received for Easter date.	<b>ACTION:</b> Plan dates available of 2018 and open EOI on website, facebook for 2018 RO applications in August. Confirm 2018 calendar at October meeting.	Next meeting
5.5	<b>AERA Delegates:</b>	AERA meeting in July	Agenda info to be submitted by 30 <sup>th</sup> June.	
		S.Reid not available to attend,	<b>MOTION 2017.06.10</b> that S.Little will attend the July AERA meeting M:B.Cuthbertson S.S.Ried carried	Secretary Notify AERA
5.6	<b>AERASPACE:</b>	Recent update.		
5.7	<b>Assets Officer:</b>	5.7.1 ? arrows missing from central trailer; western trailer has too many following Maryborough	<b>ACTION:</b> Western and Central Trailers to meet and complete stock take.	Bronwyn Martin
		5.7.2 Clocks to be delivered to TQ17 SA.	Confirm loan agreement with SA – to pay insurance claim excess for repair/replacement <b>ACTION:</b> S.Little to transport western clock, M.Mizzi to transport central and GERZ clocks.	
5.8	<b>Horse Welfare Officer:</b>	EWS points – letter to rider for 32 points No Horse welfare issues Plan for swabbing at rides later in the year. Confirm that costs can be approved for accommodation, meals, postage		
5.9	<b>Honorary Vet:</b>	Nil report		
5.10	<b>Logbook Reg:</b>	Busy months, will be ordering more AERA logbooks.		
5.11	<b>Membership Reg:</b>	Running low of yellow membership cards. Where to order more?	<b>ACTION:</b> Investigate costs of replacement in current form. Investigate A4 welcome letter with plastic card imbedded.	Rebecca
5.12	<b>Merchandise:</b>	Items ordered for TQ teams and picked up.	K.Thomas will transport to TQ17.	
5.13	<b>Pointscore Reg:</b>	Concern that horse not appropriately qualified, initial registration in WA, upgrade in NSW, now competing in VIC.	This will be issue for discussion at other state levels to determine if any action to be taken before VERA can respond to recent competition results.	Secretary query to WAERA & AERA

5.14	<b>Volunteers:</b>	Changes to volunteer policy required.		ongoing
5.15	<b>Webmaster:</b> <b>Social Media:</b>	Danielle Griffin has expressed interest in taking on Webmaster role.	Login has been obtained, need to establish communication with web designer for training.	secretary
6	<b>General Business</b>			
6.1	<b>SMC communications etiquette</b>	Following recent email traffic, need to review how SMC members talk to each other by email.	Communications policy 2009 draft offered for discussion.	ongoing
			<p><b>Motion2017.06.11:</b> That this issue be discussed in camera. M: M.Mizzi carried.</p> <p><b>The following motions followed in camera discussion</b></p> <p><b>Motion2017.06.12:</b> that VERA request K.Thomas to resign from position of calendar coordinator M:E.Thomas S:R.Williamson for -5 against-3 abstained-1 carried</p> <p><b>Motion 2017.06.13:</b> That Paul Nugent take on Calendar Coordinator role for remainder of 2017. M:E.Thomas S:R.Williamson for-6 against- 1 carried</p> <p><b>ACTION:</b> letters to Kasey, handover of information <i>Notes: membership ability to discuss, independent decisions not forwarding discussion to SMC, limiting options</i></p>	Secretary Letter to K.Thomas
			<p><b>Motion2017.06.14:</b> that the leave of absence requested by Simon Thomas not be accepted. M:M.Mizzi S: S.Ried For-6 Against-2 Abstained-1 carried</p> <p><b>Motion2017.06.15:</b> That a mediation process be commenced and VERA to approach Dennis Moore to assist Paul Bryson with final report from mediator by or before 5<sup>th</sup> August. M:M.Mizzi S: S.Reid for-8 abstained-1 carried</p>	Sandy to contact D.Moore
6.2	<b>Discussion for AERA reps</b>	6.3.1 Suggestion to change rule book wording for intermediate ride distances. There had been a previous rule book change to allow for up to 42km in an intermediate ride before requiring a	<b>Motion2017.06.16:</b> that the suggested rulebook amendments be forwarded to the AERA by the AERA delegates at the next meeting.	

		2 <sup>nd</sup> leg, however this appears to have now been reduced to 40km which is limiting on RO.	M:B.Cuthbertson S:S.Little carried <ul style="list-style-type: none"> <li>That rule 5.1, table 6 be amended for the intermediate maximum any leg Km from 40km to <b>42km.</b></li> </ul>	
		6.3.2 Currently REWS and HEWS only applies to endurance rides, however, there are now many members and logbook horses competing in intermediate and introductory rides. Successful intermediate rides are not acknowledged for points deductions should a horse or rider have accumulated EWS points. Likewise, intermediate/introductory VO are not acknowledged in the EWS. We suggest that all VO should accrue EWS points and all successful completion should enable points deductions (suggestion of 3pts). Day horses and Day riders are on the data base and can be monitored although how they could be managed is unclear.	<ul style="list-style-type: none"> <li>That REWS rule 40.1 Rider Early Warning Penalty Points be amended to apply to every rider in <b>Intermediate, mini marathon</b>, endurance and marathon rides.</li> <li>That REWS rule 40.2 be amended to include 'Additional credits occur for successful completion of <b>intermediate, mini marathon</b>, endurance and marathon rides.'</li> <li>add to list - <b>3 points for 40-60km.</b></li> <li>That HEWS rule 60.2 be amended to 'Additional credits occur for successful completion of <b>intermediate, mini marathon</b>, endurance and marathon rides.'</li> <li>Add to list – <b>3 points for 40-60km.</b></li> </ul> <p>Note: HEWS 60.1 is not currently adhered to on AERASPACE in the EWS report. Can this be rectified in the next update? Does AERA wish to adhere to 60.1 in that EVERY horse is to attract HEWS? How can this be monitored if AERASPACE does not include in the report? Should 60.1 be for all horses or just include intermediate, mini marathons, endurance and marathon?</p>	
6.3	Tom Quilty 2017	VERA Inc. team selection and support	Rugs and clothing to be handed out following pre ride vetting, M.Mizzie able to assist as attending without horses.  Confirm time and place with M.Mizzi, K.Thomas and forward info to all team members within next week	secretary
6.4	Rider identification	Members have made comment of riders with own bibs that indicate incorrect riding division. ? how to manage this		Next meeting



<b>6.5</b>	<b>Hospital Veterinary wish list</b>	See attached wish list from Dr Ben Mason – this is for a ride with a dedicated Treatment Vet	Not practical at this time to have list as presented available at all rides. Consider how to support RO to discuss with vets to initiate. Consider what VERA can add to ride trailers to support.	ongoing
<b>6.6</b>	<b>Membership application considerations</b>	In light of recent electronic media should VERA consider future membership applications of some past members that are negatively commenting on current members actions in the sport.	Challenging to monitor non members and predict future behaviours. Consider on individual basis as need arises.	
<b>6.7</b>	<b>Annual awards and DP</b>	consideration re awards policy – are riders with disciplinary actions during the year eligibility for that years awards?		Next meeting
<b>7</b>	<b>Next meeting:</b>	Caroline Springs Library	August 19 <sup>th</sup>	
	<b>Meeting closed:</b>		1630	

ACTION – sthomas correspondence to Paul B