

## Ride Form Distribution List

The following forms will be received from Ride Organisers within 14 days of the completion of their ride. These Forms are to be distributed to the listed VERA personnel.

<b>Form</b>	<b>Position</b>	<b>Person</b>
Head Veterinarian's Report	Secretary	Ellen Prestage
Events Safety Checklist	Insurance Officer	Paul Nugent
Volunteer Register	Insurance Officer	Paul Nugent
Risk/Hazard Management Checklist	Insurance Officer	Paul Nugent
Incident Report (if any)	Insurance Officer	Paul Nugent
Invasive Treatment – Rider Non-Metabolic	Horse Welfare Officer	Carol Laidlaw
Invasive Treatment – Rider Metabolic	Horse Welfare Officer	Carol Laidlaw
Invasive Treatment - Veterinarian	Horse Welfare Officer	Carol Laidlaw
Rest Order	Horse Welfare Officer	Carol Laidlaw
Equine Catastrophe Consent for Equine Euthanasia	Horse Welfare Officer	Carol Laidlaw
Equine Catastrophe Veterinarian Report	Horse Welfare Officer	Carol Laidlaw
Equine Catastrophe Chief Steward Report	Horse Welfare Officer	Carol Laidlaw
Incident Report Chief Steward	Chief Steward Coordinator	Lyn Taylor
Additional Microchips Identified at a Ride	Chief Steward Coordinator	Lyn Taylor
Event Conditions	Chief Steward Coordinator	Lyn Taylor
Chief Steward Report	Chief Steward Coordinator	Lyn Taylor
Non-member Intermediate Rider Remittance	Membership Registrar	Sandra Feil
Non-member 5km Rider Remittance	Membership Registrar	Sandra Feil
VERA Inc. Trailer Declaration	Asset Officer	Kerry Gabb
Ride Forms and Fees	Treasurer	Kerry Gabb